## IT Skills Sheet

## Walter Willenkin

Line	Dates	Duration	Role	Туре	Project Name or Job Title	Project Details	OS•DB	Software	
1	1987/4 -1988/3	1 yr	Store Manager	10	Store Manager ( Oakland, CA, USA )	Manager of both a Radio Shack & Radio Shack Computer Center	TANDY POS		
2	1988/4 - 1993/3	5 yrs	Store Manager	10	Radio Shack manager ( USA ): San Leandro branch (4yrs) Berkeley branch (1yr)	Sales training, inventory management, register, product display and customer support.	TANDY POS MS-DOS	TRS-DOS IBM-PC対応	
3	1994/12 - 1997/6	2 yrs 6 months	OA Member		Distibution Center Stockroom Worker	Worked in an Industrial Fasterener" warehouse pulling orders and restocking nuts, bolts and screws.	n/a	n/a	
4	1995/7 - 1997/6	2 yrs	Represen- tative	n/a	Translator & Assistant Negotiator	Translate catalogs and intrepret for foreiegn guests	n/a	n/a	
5	1997/7 - 1998/6	8 yrs	OA Member	11	OA Team Member at Sales Headquarters: PC-Kitting and Help Desk	Setup 30 PC's ( LAN, OS, software installation )	Windows 95 Windows 98	Office 97 Internet Explorer	
6	1998/7 - 1999/6	1 yr	Instructor	11	PC Training for all Officers	Taught PC basics to directors and managers	Windows 98	Office 97 Internet Explorer	
7	1998/7 - 1999/12	1 yr 6 months	PG	5,6	Monthly Sales Reports & Graphs	Used VBA to analyze over a million sales transactions	Windows 98	Excel VBA	
8	1999/12 - 2005/6	5 yrs 7 months	PG	1-9	Corporate Webpage Development ( 1000 pages across 3 companies )	Designed and built a corporate website including over 20,000 products across 300 categories	Windows 98 Windows XP	Office 97, 2000 Dreamweaver 4J HTML 4, CSS 2 JavaScript, Excel VBA	
9	2001/1 - 2003/6	2 yrs 6 months	PG	1-9	Quotations Management Tools Macro	Designed and built a system to track and analyze sales quotations for managers	Windows 98	Excel VBA	
10	2001/3 - 2001/5	3 months	PG	5,6	Product Label Printing Macro	Wrote a program to select and print product labels for our 4000 item, packaging division	Windows 98	Excel VBA	
11	2002/1 - 2004/6	2 yrs 6 months	Committee Member	6	RFID Product Line Development	Helped inspire, test and demonstrate RFID products	Windows 98 Access	PC-Mapping	
12	2002/4 - 2002/6	3 months	PG	5,6	Data Conversion Macro	Wrote a Macro to convert customer e-mail into warehouse shipping invoices	Windows 98	Excel VBA	
13	2013/7 - 2017/3	3 yrs 7 mo	PG	1-6	Inventory Management Calculator	Wrote VBA Macros to simplify inventory calculations	Windows 7	Excel 2013	
14	2017/4 - 2017/9	5 months	Student	5	500-hour Java Course	Studied JAVA programming and project management	Windows 8 Windows 10 MySQL	Dreamweaver CS6 HTML 5, CSS 3 JavaScript, jQuery Java, JSP, Eclipse	
15	2017/10 - 2017/11	2 months	PG	5,6	Financial Reporting Macro	Wrote Excel macros to process financial data	Windows 10	Excel VBA	
16	2017/11 - 2018/3	4 months	PG	8, 9	Bilingual Website Creation	Built a new site for an international tech company	Windows 8	Office 2013, Eclipse JavaScript HTML 5, CSS 3	
17	2018/4 - 2018/7	4 months	Student	5	400-hour Java Course	Continued my studies of JAVA programming	Windows 10	Java, Maven Spring Tools Suite	
18	2018/8 - 2018/11	4 months	Tester	8	Bilingual Testing of Medical Software	Validation Team Member responsible for System Testing and User Acceptance Testing	Windows 8	Excel, Excel VBA Argus Testing Tools Citrix, HP-ALM	
19	2019/3 - 2019/3	1 month	PG	6	Quality Assurance Team Member	Coding test case modules in Java to validate every line of production code in a large customer data management software package	Windows 7	Java, Eclipse, JUnit Mockito Framework	
20	2019/4 - 2019/5	2 months	Student	5	Android Smartphone Programming Course	Studied the basics of Android programming	Windows 10	Java Android Studio & SDK	
21	2019/9 – Present	Over 2 years	Various Roles	n/a	Programmer, Translator, Webmaster, Handyman, Salesman, and Waiter	We are building the physical and logistics infrastructure of a new Japanese language school campus, dormitory, cafeteria, and apartments.	Windows 10	Excel, Word Word Press Adobe Illustrator	